

# BECKINGTON MEMORIAL HALL COMMITTEE

## Minutes

9<sup>th</sup> September 2024 @ 7pm in the Clifford Suite

### Management Committee

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#### 1. Present and in Attendance

Suzanne Chillman (chair), Sara Coffield (secretary)

#### Also in Attendance

Lu Hughes, Jeanette Hurst, Roz Serle

#### 2. Apologies

Stan Wilson, David Norman (treasurer), David Costello, Laura Parry, Sandy Usher

#### 3. Minutes from August meeting.

The Management Committee unanimously accepted the August minutes.

#### Matters Arising

##### Chest Freezer

There has been a complaint about the removal of their freezer, which was unknown to the committee. SCh volunteered to have a coffee with the hirer to find out what their storage needs are. It was also suggested that the hirer attends the meetings so that comms don't break down again.

**ACTION: SCh to arrange meeting with hirer re: storage and a rep.**

##### Apple pressing

It was agreed that apple pressing could be an option next year.

#### 4. Financial report. 200 Club draw.

DN was unable to supply the financial report before going on holiday due to being unwell which brought up the need for an assistant/deputy treasurer in case of emergencies. LH offered to step into this role.

**ACTION: SCh/LH to talk to DN about implementing an assistant treasurer role**

#### 5. Alcohol requests

#### 6. AOB

##### Dogs in the field

It has been requested that dogs are banned in the field but it is a public field so this may not be possible. SW/SCh produced The Dogs Fouling the Land Act (2002) which isn't straight forward in its message but could be a deterrent. RS suggested paroling around in dog warden jackets. JH pointed out that there is actually a sign outside the BMH, saying dogs should be on leads, and suggested emphasising the message on Facebook.

**ACTION: JH to take a photo of the sign in field and post on Facebook**

#### 7. Next meeting

14<sup>th</sup> October / AGM 28<sup>th</sup> October

# BECKINGTON MEMORIAL HALL COMMITTEE

## Minutes

9<sup>th</sup> September 2024 @ 7pm in the Clifford Suite

### Working Committee

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#### 1. Present and in Attendance

Suzanne Chillman (chair), Sara Coffield (secretary), Lu Hughes, Jeanette Hurst, Roz Serle

#### 2. Apologies

Stan Wilson, David Norman (treasurer), David Costello, Laura Parry, Sandy Usher

#### 3. Minutes from August meeting

The working committee unanimously accepted the August minutes

#### Matters Arising.

##### Carpark lights

SCh reported that these are done and paid for

##### Kitchen Hatch

LH reported that there would be lots of issues including redecorating and safety issues, and suggested an insulated manual blind instead; find a company dealing in shop shutters.

**ACTION: LH to research manual blind etc**

##### Storage

Storage behind the stage was discussed again and the committee requested notification from hirers if they want/need any of the things being stored there.

**ACTION: SC to email regular hirers and request that they move their stuff from behind the stage or label it before the end of the month (September) / the BMH committee will be providing alternative storage if needsbe**

##### Dishwasher

SCh emailed a quote from Gillman's Commercial prior to the meeting but it was agreed that the committee was too small to move forward with any decisions.

**ACTION: Roll over to next meeting**

##### Soundsystem SW

SW emailed an update to the committee prior to the meeting. The committee were unable to understand the technicalities of the message and wondered if something simpler would be better, like just a plugin speaker? It was suggested that the panto would be able to feedback on usage.

**ACTION: SCh to talk to panto**

##### Baptist Chapel

The Parish Council replied by email prior to the meeting:

*"The Council indicated that it would support a community group, if there was one, to develop a community facility at this building as it had been one of the requests received back as part of the Neighbourhood Plan consultation. An article was placed in the Network magazine but no volunteers came forward, so the PC will not be pursuing this. It is my understanding that the timescale to submit a bid has now passed."*

##### Pantaloons JH

JH reported that Robin Hood is now booked for 4<sup>th</sup> July 2025

### **Main Hall curtain hooks**

LH has the curtain hooks but wonders if they are long enough?

### **Teapot JH**

JH has organised a new teapot in the MH kitchen

### **Toilet paper JH**

Sarah informed JH that the spare toilet rolls are under the sink in the ladies' loos

## **1. Maintenance.**

Henry vacuum cleaner – belongs to the hall not the cleaner

### **Rusty fencing at the front**

LP informed the committee prior to the meeting that *"I've yet to talk to Tylers but should get onto it by end of next week"*

### **Hand hold on the climbing wall**

DC informed the committee prior to the meeting that *"I've had an answer from the supplier today and hopefully we'll have a solution shortly."*

### **Goal posts**

DC informed the committee prior to the meeting that *"I've found 1 of the old goal post sleeves in the ground. It is right in the middle of the new goals and might be an injury risk. I'll try and keep an eye on it with a view to removing it."*

### **Loose seat in disabled loo needs replacing**

#### **Overhead light is flickering in the CS**

**ACTION: DC to look at loo seat and light**

### **Maintenance Plan**

SCh suggested having a plan instead of fire-fighting and invited the committee to suggest jobs to do:

*New BMH sign on the road*

*Decorating – generally (SCh suggested a painting party but is everyone covered by insurance?)*

*Get rid of extra fridges/balances on beer kegs (not working?)*

*New curtains – both halls*

*Bar area – dishwasher*

*Kitchen – CS*

*Kitchen cupboards in the bar area – get some second hand cupboards from kitchen fitter*

*Second-hand fridges (PAT-tested in January)*

*Weeds / pots*

*Paint the doors and panelled ceiling white in the main hall entrance hall*

*New curtains in the MH with regular tracking (PRIORITY)*

The committee decided to prioritise replacing the curtains in the MH, clean the bar dishwasher and look at the entrance hall.

#### **ACTIONS:**

**LH to clean the bar dishwasher**

**LH to talk to Shaker and May about retrieving old cupboards that they remove when doing kitchens**

**LH and SCh – measure the main hall windows and order curtains**

**Committee to review entrance hall**

### **Playground Update**

£4500 from the panto is still due.

SCh suggested asking the PC to match-fund

LH reported talking to someone at Warminster Park about cost-effective solutions

**ACTION: LH to pass on Warminster Park contact details to SCh**

### **Swing-damage**

One of the swings in the playground has been damaged.

SC suggested reporting it to the police.

SCh reported that there is also graffiti on the wall and a skirt and ball on the roof.

**ACTION: RS to report graffiti and swing damage to Will Mortimer PCSO**

### **2. Events**

Quiz in the new year

Safari supper – spring

### **3. Maintenance report**

JH did the maintenance report this month:

*Blue paintwork in MH needs retouching*

*MH kitchen freezer needs defrosting*

*Bar needs major refurbishment*

*New toilet cistern in changing room toilet*

*Veranda lights need cleaning*

*Carpark lines need repainting*

*Gutters leaking in 3 places; 1 on the CS side and 2 on the other side*

*Lights in MH – first 2 inside the doors: they have come on but after a while the one on the LHS starts to flick on and off, then both go off.*

*Toilet refurbishment*

**ACTION: Committee to organise an effective follow-up plan for maintenance reports**

### **ROSPA report**

SCh alerted the committee to the ROSPA report

**ACTION: Put on next month's agenda**

### **4. Facebook/ Network. JH**

Plea for squares

### **5. AOB.**

### **6. Next meeting**

14<sup>th</sup> October / AGM 28<sup>th</sup> October