

# BECKINGTON MEMORIAL HALL COMMITTEE

## Agenda

10<sup>th</sup> February 2025 at 7pm in the Clifford Suite

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**1. Present and in Attendance.**

Suzanne Chillman (chair), David Norman (treasurer), Sara Coffield (secretary) Sandy Usher, Stan Wilson, Laura Parry, Lu Hughes

**Also in attendance**

Roz Serle, Jeanette Hurst

**2. Apologies**

David Costello

**3. Minutes from January meeting.**

The committee unanimously accepted the minutes.

**4. Matters Arising**

**Tower Hill**

**ACTION: SCh still to sort**

**5. Financial report.**

DN reported that all is normal for this time of year

**200 Club draw.**

The draw for January was drawn

**6. Alcohol requests**

**ACTION: SC to contact hirers**

**7. AOB**

**Hall PA**

A hirer has requested to use the PA for their fundraising quizzes. The original PA was purchased with the panto but has since been replaced with BMH funds. The committee discussed the procedure for letting hirers use the PA. DN suggested locking the actual amp but leaving an accessible lead which can be plugged into laptops; the volume can then be adjusted on the laptop and/or put the keys in a key-safe. SC suggested adding it as a facility on the booking form. The committee agreed to do this with a £50 deposit. SW will put the instructions on the outside of the amplifier door.

**ACTION: SC to contact hirer with outcome**

**Projector**

SCh has the projector in her home office and is wondering what to do with it. She has asked DC if he is comfortable with attaching it to the ceiling. He said he'll have a look at it.

**ACTION: DC to attach the projector to the ceiling in the main hall if possible**

**Projector Screen**

The screen in the main hall has been removed – screws and all! The committee cannot identify who has done this. It was agreed to put a “do not remove” notice on when reattached.

**ACTIONS: SC to ask the panto if they removed the screen; DC to reattach the screen; committee to organise sign**

### **Hall incident 12/24**

A hirer reported an accident with the bar latch. The committee have reviewed the hatch and the safety latch on the wall and it seems impossible that the bar would slam down when the latch clicks into place. The committee agreed to fixing it down. DN announced that the Badgers Bar team are willing to work with a fixed hatch.

**ACTION: LH to lock down the hatch on the bar**

### **The Kitchen Hatch**

LH has spoken to the chap at the CCS and asked him what the fire regulations are? He replied that it is the same as the door. The shutter does not have to be automated but it does have to be fire proof, reverse roll and form a good seal. DN announced that another hirer is looking for a roll-down door for the garage so the same company could provide same for the kitchen. DC is also researching door specialists who could help.

**ACTIONS: DC to ask the door specialists he's speaking to; DN to get details of company from hirer**

### **8. Next meeting**

10<sup>th</sup> March

**1. Present and in Attendance.**

Suzanne Chillman (chair), David Norman (treasurer), Sara Coffield (secretary) Sandy Usher, Stan Wilson, Laura Parry, Roz Serle, Jeanette Hurst, Lu Hughes

**2. Apologies**

David Costello

**3. Minutes from January meeting.**

The committee unanimously accepted the minutes.

**4. Matters Arising.**

**Storage and Fencing**

**ACTION: Still to do**

**Tree surgeon**

SW updated that he has sealed a deal for surgeon to work on three trees, although the walnut tree should be delayed until June because the sap is rising. Dates booked are 17<sup>th</sup> March – two trees and 2<sup>nd</sup> June – walnut.

**VOIP**

SC reported that the VOIP base is not working but hall ansaphone messages are still sent to the hall's inbox by email.

**ACTION: SC to bring VOIP to next meeting for DN to look at**

**5. Maintenance.**

**Playground surface**

SCh updated that DBD Play are being taken over but she's not heard back from the new owners. JH has been talking to another builder who have quoted £17,700 inc fixing the benches. We have £11,157 raised. AC advised that they could be flexible if we limited budget. The CCS told LH that we're more likely to be funded if it's for new equipment to appeal to a different age group rather than just maintenance. AC advised to go direct to equipment wholesalers for cheaper price.

**ACTIONS: LH to contact the bodies suggested by CCS; JH to contact AC with a budget of £15k**

**Heater controls access arrangements – main hall**

SW has bought some padlocks for the heaters because hirers keep confusing them although we need to make sure there are clear instructions and put the padlock number in the user folder in the kitchen for when the pilot light goes out.

**ACTION: RS to organise some notices for the heaters**

**Maintenance**

**Update from DC prior to the meeting**

*The sign for the emergency meeting point is up.*

*The broken tile on the Clifford suite has been fixed and the ridge tiles reset.*

The maintenance check was rolled over to next month as SCh has not been well.

**6. Events**

RS queried if there will be any Easter events?

DN queried a quiz in October 2025. Rode do one with a pasty and a pudding.

RS suggested hosting a murder mystery event with actors from the village.

A family bingo night was also suggested.

Meeting in Foresters on 12/2 – Network magazine

**ACTION:** JH's partner, Maurice will attend Network meeting on behalf of the BMH

**7. Facebook/ Network. JH**

JH to update on the playground

**8. AOB**

**Drains blocked**

SCh's daughter has not had any joy. Wessex Water passed JH onto Bristol Water and they passed it back.

DN suggested using Dynorod. LP found the drain blocked with rubbish but couldn't clear it.

**ACTION:** LP to research solutions

**Hills Waste Management**

DN reported exempt from recycling until 2027

**9. Next meeting**

10<sup>th</sup> March