

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

9th June at 7.15pm in the MAIN HALL

1. Present and in Attendance.

Suzanne Chillman (chair), Sara Coffield (secretary), David Norman (treasurer), Laura Parry (vice chair), Lu Hughes

Also in Attendance

Helena Turner, Roz Serle, Jeanette Hurst, David Costello

2. Apologies

Stan Wilson, Sandy Usher

3. Minutes from May meeting.

Management Committee Minutes

The Trustees unanimously accepted the management committee minutes.

Matters Arising

Dog Faeces

SCh recently witnessed a dog being let off in the field although the faeces was picked up. LH has washed the black and white sign. LP has designed another sign with a symbol and text. DN and SC were concerned it was a bit too wordy, but the general consensus was to print an A2 sign. LH also agreed to buy some ready-made signs.

Kitchen Hatch

LH has found another tradesman but he's a bit too busy to give us a date.

New Garage Door

LH reported that no key has been provided yet. DN enquired about the shape of the key and may know where to get one cut if there is a problem.

Working Committee Minutes

The committee unanimously accepted the working committee minutes.

Internet DC

DC has done some research and suggested trying Gigaclear again. DN warned the committee that if we put a line into the hall it will only be suitable for Gigaclear internet. The committee discussed the actual need for a new wifi system currently and concluded that it is working well enough in the main hall, and putting an ethernet cable in the Clifford Suite should make the connection in there satisfactory too. SC queried the need for faster speeds to offer the council etc a place for hybrid meetings, but the general consensus was that we are not offering a corporate service and the current speed is suitable for general use.

ACTION: DN to organise an ethernet cable for the CS

Drains

Still to be done.

Projector

LP brought the projector into the meeting. DN offered to take it away and work out how to use it and what needs to be done to mount it to the ceiling although it was identified that it may be too high on the ceiling to project onto the board. There was no remote control.

ACTION: DN to update committee at next meeting

Fencing

LH has spoken to a tradesman about a number of fences around the hall and said they were very professional. SCh also pointed out that there is a part of the fence near the playground that also needs attention. The committee agreed to sign the deal with the tradesman (high fence back to the hall and the fence to the side of the carpark on the edge of the field, quoted at approx. £5000 inc VAT for both), and add the end of the fence near the playground although LP was hesitant and requested an audit of jobs to be done first. The committee agreed. SCh also reminded us of Wicks' offer to support community groups.

ACTIONS:

LP to compile maintenance list and lead a maintenance sub-committee with LH and DC.

Sub-committee to update at next meeting.

Main Hall Heaters SW

SW reported by email prior to the meeting:

"Unfortunately, the engineer's second visit to fit a new burner and pilot assembly in one of the heaters again had to be abandoned because the technician had incomplete components. In hand to source correct item and arrange another visit. I'll continue to progress this item. Less of a problem now as we enter the Summer season."

The committee were dismayed and agreed to try and find another company to take over the job. DN pointed out that they need to be commercially-registered. RS volunteered to do the research.

ACTION: RS to find another commercially-registered company to take over

Maintenance Report

JH and HT did the maintenance report this month:

- The light over the main entrance does not appear to be working.
- HT mentioned that she has been dog walking in the afternoon and the outside lights have been on.
- The car park is very 'weedy' again.
- When turning out of the car park entrance the overgrown verge and the tree make it very difficult to see what is coming from the left.
- Both ladies' toilets were very soiled. There was some toilet cleaner in the area behind the stage which they used to clean them.
- There was no toilet paper in the disabled toilet. They did find some but the holder needs a special key to open it.
- The heaters in the main hall are not working.
- The contents of the first aid boxes are out of date.
- Uninformed on how to check the salt in the water softener.
- The fridge in the bar is clean now but was closed – should be kept open.
- The tap in the bar was dripping but only when the water had been run.
- The step between the backstage area and the changing rooms in the same place is a trip hazard.
- The changing rooms are clean and clutter free but desperately need re-decoration.
- The Clifford Suite area needs re-decoration plus a new kitchen and toilets.
- There are patches of rust especially on the small climbing frame which could do with treating to kill rust.
- One of the self-closing gates (not the one from the field) closes very reluctantly.

DN Checked the water softener and reported it was empty. DN offered to buy salt for the water softener. HT offered to buy a new first aid kit.

ACTIONS:

HT to buy new first aid kit;

DN to buy water softener;

LP to add jobs to maintenance list

SCh offered to do the June maintenance check.

Synthetic Grass

Still to be done.

4. Financial Report.

DN reported that the money for the play area equipment has gone out now, otherwise normal for this time of year. We also have a new energy company: Positive Energy and CAF Bank have a new website.

200 Club Draw

The 200 Club Draw was drawn:

5. Alcohol requests

6. Maintenance.

Tree Works SW

SW emailed the committee prior to the meeting:

"Work to reduce the height of the walnut tree adjacent to the car park is complete (you may recall it was delayed on the advice of the tree surgeon). No further works planned but we need to take a view whether further inspections are required when we enter the Winter season."

SCh suggested putting trees on the maintenance check list.

ACTION: SC to put trees on the maintenance check list

Weeding the Carpark etc

The weeding party was rearranged to 22nd June, 10-12

Outside Lights

SCh was concerned about the outside lights. It was identified that MM fixes the outside lights.

ACTION: SCh to talk to tradesman about maintaining the outside lights

Main Hall Door

SCh reported that one door is not opening now although you should be able to get a standard wheelchair through. SCh has found a company to fix it who quoted approx. £150.

ACTION: SCh to contact tradesman to fix main hall door

7. Playground sub-committee update

JH reported that the sub-committee recently decided to look at samples of wooden equipment for older children. LH suggested a Lava Trail. JH offered to look at the small lottery grant. DN suggested Derbyshire Environmental Trust might be able to help as they have a connection with Yeoman Quarry and support nationally. Spark Somerset may also be able to help. Date of next meeting, 23rd July @ 7pm @ SU's house

ACTIONS:

SCh to measure up space available in the playground;

JH to look at small lottery grant

8. Events

9. Facebook/ Network. JH

(Next edition – July / August)

Oktoberfest

10. AOB.

Tower Hill SCh

SCh reported that there has been a non-determination of application and it has been called in by the Secretary of State. Informal hearing on 9th July.

11. Next meeting

14th July