

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

16th March 2026 at 7pm in the Clifford Suite

1. Present and in Attendance

Roz Serle, Jeanette Hurst, Helen Turner, Sandy Usher, Sara Coffield (secretary), Suzanne Chillman (chair), Lu Hughes, Laura Parry (vice chair), Stan Wilson

Also in Attendance

Tim Horrox (FWP)

2. Apologies

David Costello, David Norman (treasurer)

3. Minutes from February meeting

The minutes were unanimously accepted by the committee.

4. Matters Arising

PAT-testing

SW reported that PAT-testing was done last-minute on 19th March as they were in the area. The kettle and toaster formerly from the CS kitchen were not done because they were packed away.

200 Club – bank details LH

LH has collated 1/3 of members' bank details but is concerned that the emails are going into spam. LH is also canvassing for more people to sign up.

Committee Handbook

JH is still working on it – nearly done

Website Logins

The committee members confirmed receipt of website logins.

Bookkeeping

SCh is meeting with EM in a couple of weeks to talk about taking over from DN

5. Financial report DN

DN emailed the committee prior to the meeting:

- *Income is holding steady.*
- *We've had the annual fee from the CC and paid the annual grass-cutting bill.*
- *In March, our insurance (£2.1K) and PRS (music) licence (£640) will be going out.*
- *We will be receiving a rates rebate. Somerset Council have now confirmed that this is £1,269.83. With LH becoming more involved in the day to day accounting, she should be a signatory on the account. Please can we agree this, and minute it.*

The committee unanimously agreed to LH being a signatory on the account.

HT is chasing an invoice for equipment bought. DN not replying. LH suggested emailing her.

ACTION: HT to send invoice to LH

200 Club draw

The 200 Club Drawn was drawn.

TH requested a 200 Club form.

ACTION: LH to email TH

6.

7. Maintenance

JH did the maintenance check up this month:

The extractor fan in the disabled loo needs a good clean / WD40

Changing room – damp patch to the left of the safe (is the pipe dripping?)

ACTION – DC to look at damp patch

Clutter in the shower. (RS requested tough tray for the school).

“Anything in the shower can go to the dump” - SCh

Lots of moss on the roof

ACTION: SCh to get a quote from roofer who helped her daughter

“No dogs” sign needed on the playground gate

8. Defibrillator HT

DC emailed the committee before the meeting...

I have had an email from the defibrillator supplier and there is no news. Last week I emailed a couple of other suppliers but no-one has replied. I have checked a number of websites and all of them reference the low availability of stock.

ACTION: HT to contact DC and support

9. Book exchange and patio slabs

RS spoke to SW about re-laying the patio slabs at the back of the hall but wasn't sure what was needed. LH explained that there were two types of slabs – one metric and one imperial and they all need relaying. SW is also starting the grass-cutting again.

SM (PC) and RS looked at a possible place to put the books and identified that it should cost about £1000 but things are being delayed because the PC have further considerations.

10. Beckington Rate

The committee queried what the criteria of a “Beckington rate” is and should we further clarify the different rates as other halls do? It was suggested to have:

Local rate for non-commercial resident

Standard rate

Regular non-commercial users (discretionary)

Further thought is required with DN's input - TBC next month

ACTION: Criteria to be discussed at next meeting

11. FWP – PA/projector

SW showed TH the hall's PA and the FWP are now using it.

FWP have agreed to share their projector and screen with other hirers.

LP queried who is responsible for the projector if it gets broken.

It was agreed that if another hirer wants to use the equipment they just deal directly with the FWP.

12. Events

13. Facebook/ Network. JH

JH has already prepared the BMH article for this month as the deadline is 20th.

The Network offer a half-page advert (10 issues) for £170 / one-off £35

The committee agreed to doing the 10-issue package

14. AOB

New website?

Chairs need cleaning and binning – 11th April 10-12 booked

Playground – no update

Sanitary bins

A hirer has fed back on the lack of sanitary bins

ACTION: Investigate if we need to have them & how are they emptied?

15. Next meeting

13th April