

# BECKINGTON MEMORIAL HALL COMMITTEE

## Minutes

---

Date: 13<sup>th</sup> September 2021 – Clifford Suite

### 1 Present

David Norman (Treasurer), Sara Coffield (Secretary), David Prince (Chairman), Mike Collins, Stan Wilson, Roz Serle, Jeanette Hurst

### 2. Apologies

David Costello, Hannah Drury, Floor Holmes

### 3. Minutes of last meeting

The committee discussed the minutes from the last meeting and agreed that Section 7 was too detailed. Otherwise approved.

### 4. Matters Arising

#### WI Bench/Tree

RS reported that the WI have decided that it would be too difficult to raise enough funds for a bench at the hall to commemorate the Queen's Platinum Jubilee so this is not going ahead.

#### Gas and PAT Tests

DN reported that the gas has been sorted but all the documents were incorrectly sent to the previous Booking Secretary's address.

It was also reported that the flues in the main hall need cleaning although this is not required to pass inspection but may stop the radiator working.

**Action: DN to contact AN Heating to sort address and get flues cleaned.**

SW reported that the PAT tests have been done but the hall has not received an invoice yet.

### 5. Finance Report / 200 Club Draw

#### High Water Bill

DP reported that the reading of the meter was accurate as the tests have been done and there were known leaks in the shower. The cleaner had also reported water running in the ladies' loos.

DN reported that the water bill has now been paid but that the meter is possibly misreading.

**Action: DN to repeat water meter test**

#### Finance Reports

DN reported that August is an odd month for income and that there will be a better indication of the state of things next month.

DP reflected on the £30k grants received due to covid-19 and questioned how to keep things afloat in the future.

## **200 Club**

The 200 Club results were announced:

## **6. Maintenance**

### **Play Area Repairs**

DN produced an update on the state of issues raised in the RoSPA report and the discussed still jobs to do. The committee agreed to pay for the jobs to do.

Action: DN to talk to DC about using aerosol paint because it's cheaper

DP queried whether the BMH will get the grass-cutting grant from the council and DN reported that it needs to be applied for every year.

Action: write to Simon Pritchard for grant

Action: MC to ask FH about a mobile welder

### **Hall Decoration**

MC reported that we have now identified the correct paint colour so it's just a matter of buying filler and paint and getting on with it.

RS suggested that the Clifford Suite needs new flooring (lino or school carpet) and emptying of superfluous table and stools etc. Possible solutions were discussed and it was decided to clean the carpet first because it could cost approx. £1500 to recarpet.

Action: DN to research who had previously cleaned the carpets / RS to tidy up

### **Freezer**

MC reported that the freezer is now unwanted and needs to be dumped which would cost approx. £30.

Action: dump the freezer.

### **Cleaning Materials**

It was reported that the cleaner has bought cleaning materials.

Action: check materials are in the cupboard

### **Water Heater in the Ladies' Loo**

It was reported that this is still not working.

Action: DN to chase AN Heating

### **WiFi**

DN reported that BT OpenReach have done a survey and announced that it will cost £889+VAT to install! SC reported that "Voneus Broadband" have booked the hall at the end of September to talk about installation locally.

Action: DN to attend the open day (30<sup>th</sup> Sept)

## **Lighting**

SW reported that Martin Miller has replaced the emergency centre lights but not sent an invoice yet. Martin also discovered that the emergency light exit to the carpark is not lit because there is no power supply! Martin is coming back on Friday 17<sup>th</sup> September (morning) to find the power supply.

## **8.Fundraising, Grants and Events**

DP again raised his concerns of keeping the hall funded and the committee agreed that trying to find grants is more work than it's worth although Norton St Philip hall seem to be successful.

**Action: seek out the contact for Norton St Philip village hall?**

RS reported that she recently saw Romeo and Juliette at Stourhead and it looked like a very simple set up by a theatre company who bring their own stage and the audience bring their own chairs (in the field). It was suggested the hall could do something similar next summer.

The committee agreed it was a good idea to also work with the First School and Pre-school as they can engage families to come along to events.

**Action: RS to contact schools**

## **9.Network**

DP reported that JH is now the new "scribe" and news-worthy topics were discussed including new heating in the Clifford Suite, decorating the hall and panto on its way!

## **10. AGM Procedures & Committee Recruitment?**

The committee discussed the issues of having to be a Trustee if you're on the committee.

**Action: find a simple and engaging way forward**

## **11.Next Meetings.**

25<sup>th</sup> October – AGM (7pm in the Clifford Suite)

11<sup>th</sup> October – meeting (7pm in the Clifford Suite)