

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

Date: 11th October 2021@ 7pm – Clifford Suite

1. Present

David Norman (Treasurer), Hannah Drury, Jeanette Hurst, Stan Wilson, Mike Collins, Floor Holmes, David Prince (Chairman), Sara Coffield (Secretary)

2. Apologies

David Costello
Roz Serle

3. Minutes of meeting 13th Sept. 2021

The Minutes were accepted by the committee.

4. Matters Arising

DN reported that AN Heating had the wrong address on their documents but this has now been sorted.

Repeat Water Meter Test

DN reported that he redid the water test on 11/10/21 and it was fine.

5. Finance Report/ 200 Club Draw

DN presented the End of Year Report which will be sent to the Auditor and Charity Commission.

DP queried whether our income is back to normal now and DN reported that September's figures are resuming back to normality.

DP concluded that the hall is in a healthy financial position but that we are still unable to pay for any big jobs.

DN reported that the 200 Club draw for October was unable to be done as the cash payers need to be chased.

Action: DP / SW / Steve Jenkins to chase cash payers.

6. Maintenance.

Play Area Repairs - DC

DN announced that he had hoped DC would be present to discuss the way forwards.

DP is not asking John Hancock to help at this stage.

DN produced the replacement foothold for the climbing wall which he gave to SW to pass on to DC.

Mobile Welder - MC/FH

MC reported that he has been unable to talk to FH about this.

Action: FH to call her contact.

Phil Hilman has welded the swings.

Freezer to Dump

MC reported that The Panto is now using this for storage (behind the stage).

Ladies loo heater - DN

DN reported that this now fixed.

Wi - Fi report - DN

DN and SW attended the Voneus Open Day. DN reported that Fibre Broadband will be in the village by June 2022. There will be no installation cost for the hall, just monthly rental at approx. £35 per month.

Door Lock Covers - DN

DN reported that this still needs to be done.

Action: DN to sort door cover locks

Emergency Lighting - SW

SW reported that this has all been completed. A power supply has been taken from the light closest to the stage.

Action: DN to pay the invoice.

Colour of Paint for Main Hall Needed

MC reported that the colour match seems to be only for the Clifford Suite and queried how to get one for the main hall.

Action: FH to organise a colour match for the main hall

Clifford Suite Floor Cleaning

DN reported that this still needs to be done.

Action: DN to research the previous carpet cleaners.

Kettle Lid – Clifford Suite Unsafe

DP queried whether the kettle lid has been swapped with the kettle in the main hall.

Action: DN to investigate the kettle lids in both halls.

Main Hall Cutlery Left in the Clifford Suite Kitchen

Action: committee to return the cutlery to the main hall.

7. Fundraising/Grants.

Grass cutting grant – DN

Action: DP to write to the vice-chairman of the council (Paula Fox)

Fireworks situation – DP

DP queried whether we should sell on the fireworks that we have stored (£1400-worth). SC suggested selling them to the Rotary Club Frome as they put on a fireworks event at Frome Cricket Club once before. MC has a contact at Frome Cricket Club. Norton St Philip also has a fireworks evening.

Action: DP to ask Wiltshire Fireworks to sell them on for £1000 (and keep £400 for the trouble).

Outdoor theatre - RS / JH

JH reported that she used to be Governor of Denmead School (Portsmouth) where they had “The Pantaloons Outdoor Theatre Co.” perform plays such as “War of the Worlds” & “Much Ado About Nothing” every year, usually with a box office split of 75/25 (they organise and advertise). DN suggested that we can make money on food and drink at the event.

Action: JH to forward info to SC / DP to look at the summer term

8. Network Copy (Deadline – 20th October)

Entries into this month’s Network were identified:

Wi-Fi (Voneus)

AGM

200 Club – November / recruit new members

Chairman’s Resume

Panto – tickets on sale from 17th October

Panto Booklet – advertising space available (£25)

tickets@beckingtonpanto.co.uk (more info in “panto” below)

9. AGM

Format

DP announced that the election of the committee needs addressing:

Chairman, Vice Chairman, Treasurer, Secretary, Booking Secretary posts need to be filled with a minimum 3 Trustees. Members of the Committee / workers / reps of hirers.

DN reported that the BMH is a charity and has to follow the rules of the 1953 Act of Conveyance as well as the laws which apply to all charities.

10. Discussion on Trusteeship

DP agreed to draft and send out a paper on a suggested new structure of the Hall Committee prior to a discussion about and decision on this at the AGM.

11. Meetings

AGM – 25th October @ 7pm in the Clifford Suite

Next meeting - 8th November @ 7pm in the Clifford Suite

12. AOB

Latest ACRE Advice – SW

SW produced the Recommendations for Winter Hire (Covid 19) – previously emailed to the committee. SW asked the committee if any of the recommendations applied and the committee agreed to keep the 19th July Guidelines in place which inform the Hirers that the risks from Covid 19 are to be managed by the Hirers.

Action: SC to make sure new Hirers know the rules

Age Limit on Ts&Cs – Booking Hall/Alcohol Consumption

SC recently identified a booking which suggested that young people might be booking the hall and intending to drink irresponsibly at the hall so forwarded the info to the Trustees for a decision. To avoid this sort of problem in the future, it was concluded that we should amend the Ts&Cs to only enable Hirers to book the hall if they are 21 years old or older.

Action: DN to amend Ts&Cs.

Panto

HD reported that the Government guideline on ticket sales is “all the seats in the house can be sold”! FH ticker announced that tickets will be on sale on from Sunday 17th October from 9am at the hall, and a lot of people are keen to book! The dates are 2-4/12/2021 (with a matinee on the Saturday) and tickets are between £8-12. They will also be creating a booklet with advertising space available for £25: tickets@beckingtonpanto.co.uk

FH also suggested having a feature on the committee in the middle of the booklet with some history on the hall and a feature on all the wonderful things the hall is doing for the community to encourage others to join in. The booklet is being released a week before the event; and it is the last year for co-founder of the Panto, Angela Pritchard to be involved. MC suggested John Hayward may know the history

Action: SW and DP to work on some copy for the booklet by mid-Nov

FH announced the dates of next year’s Panto and also warned the committee that she is painting the stage on Sunday evenings during November.

Action: SC to contact Monday morning Hirers and warn them of wet stage. Book Panto 2022 - 26-27/11 1-4/12/2022 / FH on Sunday eves during November 2021

FH queried what the white curtains backstage are and it was reported that they are from the Clifford Suite.

Action: FH to hang the curtains (and wash them?)

Social Media

HD is willing to run the social media accounts but queried where the login details are. FH reported that Deb’s daughter, Rosie, used to do the Facebook page.

Action: FH to ask Rosie for the Facebook login details / HD to run Facebook (and set up Twitter and Instagram?)

Upgrading the Website

DN presented a quote to upgrade the website (also emailed to the committee on 11/10/21).

Action: Committee to review the quote

Chair Cupboard in the CS

DN reported that the cricket club needs to offer extra changing room space and queried where the key to the chair cupboard in the Clifford Suite is. The committee were unable to identify the location.

Action: DN to change the lock