

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

Date: 14th Feb 2022 @ 7pm – Clifford Suite

1. Present

Stan Wilson, Jeanette Hurst, Roz Serle, David Norman (Treasurer), Floor Holmes, David Prince (Chairman), Sara Coffield (Secretary)

2. Apologies

Mike Collins (Vice Chair)

Chairman's Opening Comments

DP discussed the new agenda format that DN recommends which will essentially reorder the agenda to differentiate between Trustee and non-Trustee business.

ACTION: Trial the new agenda format next month

3. Minutes of 10th Jan

DN highlighted a few minor errors otherwise the minutes were accepted by the committee.

4. Matters arising

5. Finance.

Report

DN reported that the hall's income is not matching our expenses due to bookings not being up since covid. We have also paid for the grass-cutting of the recreation ground and the insurance is due. Hopefully bookings will pick up as covid subsides. There is also another covid grant (as previously mentioned) available from Mendip but applications are still not open.

Deposits on bookings (to deter carelessness and damage)

DP concurred that the previous meeting was inconclusive. DN suggested security cameras but we need to consider privacy issues. RS suggested a dummy camera to deter folk in the carpark due to a group of young people who keep meeting up in their cars in the carpark.

External Camera

DC suggested a "motion activated" camera which is a very affordable option at approx. £150 with very powerful lights and sends info via email but DN pointed out that we need internet to run these types of cameras. DN also suggested a need for spotting dog-mess foulers on the field (using an infrared camera) and photographing number plates.

ACTION: DC to research motion-activated cameras and present info to the committee; aiming to install when we get wifi in the hall (June)

Internal Camera

DN has a camera we can trial to capture the state of the hall after a booking.

ACTION: DN to trial his camera

6. Maintenance:

Review of maintenance inspection schedule

January report

DP referred to the January maintenance report emailed to the committee which essentially highlighted the need for a new cigarette butt bin at the front of the hall.

Feb Report

ACTION: DC to do the February maintenance report

Security Numbers

SW highlighted that there were some numbers missing on the tables in the main hall

ACTION: DN to replace the missing numbers on the tables in the main hall

Play Area

RS pointed out that the play area maintenance report is separate from the maintenance sheet.

ACTION: DN to find/design the play area maintenance sheet

Hall Redecoration

FH reported that her team have saved the hall approx. £2.5k and there has been positive feedback from the Hirers. DP gratefully thanked FH and her team.

Changing Rooms

DP queried whether these need sprucing up. The committee agreed that we would look at what we want to do with this space once the new pavilion is built so that the cricket club are no longer using the changing rooms.

Freezer

DP queried whether the Panto really does want the freezer as it is unsightly inside.

ACTION: FH to ask the Panto if they want the freezer and if so can someone clean it?

Tree Safety Report (SW)

SW referred to the recent tree safety report which indicates nothing major and recommended going ahead with the proposals at a cost of £670. DP seconded and SW relayed that it should be done in 4-5 weeks time.

ACTION: SW to give the go-ahead

7. Hiring and Hirers.

Post Covid Situation.

Bar Permissions

17-19/6: Wedding Party - C&G bar (they hold a personal license)

SW has met the hirers twice. They live in Frome.

Agreed.

ACTION: SC to ask for a postal address

30/4: Surprise Party – 40 and 60yr old

“its a joint 40th and 60th birthday party for one male and a female the ages range from 3 to 85 years old. It's ore close friends and family attending.” (booked with us before for 30/50th birthdays)

Chelsea Pitt. 6 Warminster Road

ACTION: SC to confirm that they are bring their own alcohol

30th Birthday – 19th Nov

“it will mainly be close family who are also from the village with just a small number of friends so it will be 70 year olds down to small children also”

Becky Macey. 12 Great Dunns.

ACTION: SC to confirm that they are bring their own alcohol

ACTION: SC to start adding names and bar details

8. Grants and Fundraising events.

FH reported that the panto profit is approx. £5k

ACTION: FH to give a full upate at the next meeting

Grass-cutting

JH reported that she has been unable to get hold of Paula Fox although the Parish Council do seem to be in flux at the moment with a locum-clerk.

ACTION: SW to give JH some contact details

Fireworks

DC has kindly agreed to lead a subcommittee to organise this November event. He will contact the representative of Wiltshire Fireworks.

Platinum Jubilee

There has been a discussion on the Beckington FB page but nothing conclusive.

The committee queried whether to lend out the tables and chairs. Inconclusive currently.

9. Major Projects.

Boundary Fence

DC pointed out that the existing concrete fence posts look strong enough to have wooden batons attached to hold the rails. This would cut costs considerably. He will look at them. JH suggested contacting Maidment Fencing. DN mentioned that the wire netting on the current fence could be easily improved in the short term, if someone has a long enough ladder.

ACTION: DC to take a look at the boundary fence

10. BCC Proposal.

BCC requests re fence, clock and banners.

The Cricket Club have been promoted and are required to provide a clock. The hall clock is broken. DN informed the committee that he has a contact in Timsbury – an independent clock restorer who is hopefully affordable and will do a good job.

Banners - DP queried the use of advertising banners and it was suggested that the hall might be able to take 50% although SW is not impressed.

11. Network/Facebook

JH has been urging people to come and book the hall in its redecorated and desirable state!

The Network submission date is 20th Feb

ACTION: FH to report panto outcome to JH; and JH to liase with HD (BMH Facebook page)

Facebook

JH reported no coordination with Network as yet

ACTION: JH to liase with HD

12. AOB. Defibrillator. Cigarette stubs boxes

DP reported that the defibrillator notices at the hall seem to suggest we have a defibrillator on-site and it also doesn't direct folk to where the defibrillator is (near the Woolpack). DP queried whether we should we have one at the hall and invited comments. The committee tended to agree that we should have one on site. DC reported that they cost approx. £2000. The Committee wishes to see a defibrillator installed at the Hall but further investigation of prices needs to be made.'

**ACTION: JH to laminate some informative signs, telling folk where the defibrillator is.
DC and DN to research costings of a wall-mounted defibrillator and marry info up.**

WiFi

DN reported that he has been talking to Voneus and they can offer free installation in June.

Website Update

DN reported that this is nearly complete and it is going live soon.

West Country Security

DN reported that the work has been done and we can now put the protectors on.

Painting and Decorating

FH is available for more painting and decorating professionally.

The committee discussed the jobs that need doing. RS suggested the bar in the main hall.

ACTION: Committee to conclude the jobs that need doing. FH to take the lead?

Keys for the sound system

DN stated that there is already a key box with code which can be used for the keys for this. Once the website has been upgraded, we can discuss adding this as an additional booking item which users can request.

ACTION: Put on the agenda next month

13. Next meeting. 14th March

DP is away. MC to chair