

# BECKINGTON MEMORIAL HALL COMMITTEE

## Minutes

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**Date:** 9<sup>th</sup> May 2022 – 7pm  
Clifford Suite

### Management Committee

#### 1. Present

David Prince (Chair), Sara Coffield (Secretary), Stan Wilson, David Norman (Treasurer), Mike Collins (Vice Chair)

#### Also in attendance:

Roz Serle, Jeanette Hurst

#### 2. Apologies

Hannah Drury, Floor Holmes, David Costello

#### 3. Minutes of 11<sup>th</sup> April meeting

The minutes were accepted by the committee.

#### 4. Matters Arising.

#### 5. Finance

##### Finance report DN

DN reported that we have had £1400 booking income this month although income/expenses not quite balancing. A large gas bill and recreation ground maintenance (tree surgery) have been debited. Cheque received for grass cutting - £400.

#### 7.AOB Broadband update

DN reported that the contract has now been signed and WiFi is being installed in June.

#### 8. Next meeting 13<sup>th</sup> June

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### Working Committee

#### 1. Present

David Prince (Chair), Sara Coffield (Secretary), Stan Wilson, David Norman (Treasurer), Mike Collins (Vice Chair), Roz Serle, Jeanette Hurst

#### 1. Apologies

Hannah Drury, Floor Holmes, David Costello

#### 3.Minutes of April meeting

The committee accepted the minutes.

#### 4. Matters Arising

#### 5. Maintenance.

MC did this month's maintenance report:

- The recycling is mixed up.
- Sink plug missing in the gents.
- Heater near the stage not working.
- There are stiletto holes in the wooden blocks (reported by Sarah the cleaner)
- The clock in the main hall has disappeared.

#### ACTION:

FH to organise the clock

- The mixer tap on the first sink in kitchen (main hall) is leaking (reported by Sarah the cleaner)

#### ACTION: DC to fix mixer tap?

- Handle broken off the bar.
- MC did not check the electrics but Millers electricians were in attendance and reported ok.
- Cistern lid in changing room doesn't fit.

#### Play area:

- Accident book in the kitchen – contact details need updating.
- The grass needs cutting.
- Trees are growing between the slabs

#### ACTION: DP to Contact Mike Curtis (grass cutting)

- The train bridge lifts.
- The steps on the frame need replacing.

DP noted that the RoSPA inspection is next month.

#### ACTION:

SC to look up who's doing the June maintenance report.

Committee to sort out who's doing the other jobs.

#### Blackout in main hall FH.

ACTION: Update from FH

#### Play area repairs DN.

DN reported that this is ongoing. DN received a parcel containing the parts required but wrong part for the steps.

#### ACTION:

DN to send the wrong part back and check correct quantity of paint.

DC to continue work when better (bad back).

#### Heaters

DN reported that AN Heating have been in to fix the heaters.

**ACTION:**

DN to add Combo locks to stop people turning them off.

**Notice boards - DC.**

DC was not in attendance.

**Bar decoration FH**

FH was not in attendance.

**6.Facebook/Network.**

JH informed the committee that we now have two play area volunteers offering their services to participate in forming a self-standing play area modernisation fund raising sub-committee. HD is happy to coordinate.

**ACTION:**

JH to update in Network.

HD to coordinate play area sub-group.

**7.Events. Fireworks update. DC**

DC was not in attendance.

**8.AOB**

**Defibrillator**

DN informed the committee that there are no special deals for cricket clubs.

**Ukraine**

The committee are supportive and await further communication.

**Portable Projector**

We have had a number of requests for a projector screen so RS queried whether the hall should purchase one as the WI screen is under lock and key.

**ACTION:**

RS to research projector screen costs.

SC to contact Ruby Lowrey about her request for a screen (booking on 11<sup>th</sup> June).

**Sound system hiring FH.**

DN informed the committee that the website now has an option for charging the hirer and we have a combination lock for keys.

**ACTION:**

DN to write instructions on how to access the sound system.

FH to update.

**New Chairman**

DP prompted the committee to keep an eye out for a new chairman.

**ACTION:** JH to insert recruitment advert in the June Network.

JH informed the committee that she is going on holiday so won't be at next meeting but requests all info for the next issue of Network be forwarded to her.

**9. Next meeting. 13<sup>th</sup> June**