

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

9th January 2023 @ 7pm in the Clifford Suite

1. Present and In Attendance.

Mike Collins (Chairman), David Norman (Treasurer), Laura Parry, Stan Wilson, Sara Coffield (Secretary)

Also in Attendance:

Roz Serle, Suzanna Chillman, Jeanette Hurst, David Costello

2. Apologies.

Hannah Drury

3. Minutes from December meeting.

Jobs from the December minutes were verified and the minutes were accepted by the committee.

4. Matters Arising

None

5. Financial Report.

DN reported that December was a quiet month - approx. £1200 income with £60 interest. Expenditure was high, including the new defibrillator and belated bill-payments from November.

ACTIONS:

DN to check the bottle waste contract is fortnightly

MC to contact FH about the panto accounts

DN produced a new bank mandate and asked for signatures from MC, DN, LP and SW

200 Club Draw

6. Alcohol Requests

7. AOB

New Committee members

LP reported that she has recruited a potential new committee member, Sue Shipley, and will be inviting her to the next meeting.

8. Next meeting.

13th February

Working Committee.

1. Present

Mike Collins (Chairman), David Norman (Treasurer), Laura Parry, Stan Wilson, Sara Coffield (Secretary)
Roz Serle, Suzanna Chillman, Jeanette Hurst, David Costello

9. Apologies.

Hannah Drury

2. Minutes from December meeting

Jobs from the December minutes were verified and the minutes were accepted by the committee.

3. Matters Arising:

Maintenance

Inventory Updates RS

ACTION: RS (and SW?) to complete

Painting the bar MC

ACTION: MC to contact FH to get a quote

Heating

DN reported that AN Heating is booked in to check the heaters and water temperature this month.

Defibrillator

DC brought the new defibrillator and instruction posters to the meeting, and relayed that the code is C159X; explaining that all you have to do is press “start” and the defibrillator gives you instructions on how to use it. DC is the guardian of the defibrillator. The battery should last for approx. 5 years unless used. DN suggested adding it to the monthly maintenance checklist. It was also agreed to organise a training day for hall users and the wider community.

ACTIONS:

SC to include the defib on the maintenance checklist template.

DC to liaise with SC and book in a training session at the hall (JH to get date into the Network by 20th Jan)

Broadband

DN reported that “Everything IT” have quoted £3000. SC suggested asking the Bennett Centre in Frome who they use and DN agreed. DN also suggested further negotiations with Systemagic and Everything IT.

ACTIONS:

SC to talk to the Bennett Centre in Frome (St John’s church community hall)

DN to talk to Systemagic and Everything IT

Maintenance Rosta 2023

Feb: DC

March: MC

April: RS

May: LP

June: JH

User Manuals

DN reported that he has emailed info to JH but she hasn’t had a chance to do anything with it yet.

ACTION: JH to look at info and compile into user manuals.

4. Events

Carols Around the Tree

RS reported that “Carols Around the Tree” raised £450 for the hall.

SW reminded the committee to ring-fence this in the commitment section.

ACTION: JH to add a thank you note to the Hillmans in the next edition of Network

Quiz

LP suggested a quiz to raise money for the playground and the committee agreed.

After much debate, Friday 9th June was selected and booked by DN.

5. Facebook/ Network. JH/HD

ACTION: JH to add defib training and thanks to the Hillmans for money raised from “Carols Around the Tree”.

6. AOB

LP suggested having a clearer “what’s on at the hall” on the website DN/LP

Playground

SCh reported that there is a grant available of £1000 from the Shape Mendip Lottery Fund but it needs to be completed by this weekend. SW reminded the committee that Mendip ceases to exist on 31st March 2023. RS and LP offered to fill in the form after the meeting.

Overall Maintenance DC

DC reported that the water in the main hall is coming out very hot. DN confirmed that AN Heating are booked in to look at this, and that the main hall toilets are fine – just need to adjust the setting on the boiler.

7. Next meeting

13th February