

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

15th May 2023 @ 7pm in the Clifford Suite

1. Present and In Attendance

Mike Collins (Chair), Sara Coffield (Secretary), Stan Wilson, Laura Parry, David Norman (Treasurer), Hannah Drury

Also in attendance

Suzanne Chillman, David Costello, Jeanette Hurst

2. Apologies

Roz Serle

3. Minutes from April meeting

The committee unanimously accepted the management minutes from the April.

Matters Arising

Panto Accounts

MC queried whether DN had received a cheque from the Panto yet and DN said no.

ACTION: MC to chase Abi about the Panto cheque.

4. Financial report.

MC handed DN a cheque for £65 towards the cost of the Coronation Cavalcade room-bookings on 17th May. DN updated on the financial situation: not much change and £700 from Mendip Shape donated. Ring-fenced for the playground.

200 Club draw.

The April and May 200-club numbers were drawn

5. Alcohol requests

6. AOB

Football Team – request to play on the fields

An email was sent to the management committee prior to the meeting from a hirer requesting the use of the field for a youth football team, based just outside of Frome near Beckington. It was decided that MC email the hirer to ask for more details but he did not receive a reply. SW suggested putting up football posts instead for general use; there have been posts in the past but the committee can't find the original tubes in the ground to slot the posts into so it was suggested that we use a metal detector or buy new tubes.

ACTIONS:

JH/HD to put request for a metal detector on social media

MC to write back to hirer

Insurance

MC queried the cover of the hall insurance and DN clarified that the hirer needs their own insurance for any accidents which aren't due to negligence by the hall.

7. Next meeting

12th June

1. Present and In Attendance

Mike Collins (Chair), Sara Coffield (Secretary), Stan Wilson, Laura Parry, David Norman (Treasurer), Hannah Drury, Suzanne Chillman, David Costello, Jeanette Hurst

2. Apologies

Roz Serle

**3. Minutes from April meeting.
Matters Arising.**

Curtains in Main Hall

HD suggested replacing the water-stained curtains in the main hall with black out curtains for any shows during the daytime. The committee agreed but no action yet.

Leaky window in main hall

DN asked if the window has been fixed. DC reported that he has reviewed the windows and couldn't see which one was leaking. SCh suggested looking for the water stains on the curtains.

BMH Sign

SCh queried any decision on the sign. The committee agreed to replace the sign.

ACTION: DC to go ahead and order a new sign

Play Area

HD reported meeting with Georgia from DBD, a playground equipment co. to get some quotes and work out which jobs should be first. DBD suggested pressure-washing the equipment. SCh's daughter works for Wessex Water and they might do it for free as community service. The flooring seems to be biggest issue. SCh quoted some costs: supply and installation of new swing seats - £2000; new net - £900; 4 x timber steps - £300; flooring - £12,000. SCh requested the release of extra hall funds. MC suggested matching the funds raised. The committee agreed that asking the community and businesses to "sponsor" a square of flooring could be a really good way forward. DN measured the flooring after the meeting to quote a price:

Swings: 21sqm

Climbing Frame: 79 5/8sqm

Rocker 1: 5sqm

Rocker 2: 5sqm

See saw: 13 2/8sqm

Baby swings: 18sqm

Baby frame: 41 3/8sqm

Total: 183 2/8sqm

Price of £12K makes it **£65.48 per sqm.**

DN also suggested that as well as selling square metre sponsorships, the committee could also sell sponsorships of complete pieces of equipment - probably to businesses rather than people. From about £325 for a rocker to £1,365 for the main swings.

ACTIONS:

SCh to request "supply only" costs and ask DBD when they can do the flooring

JH to put "sponsor a square of playground flooring" in Network

Fences

LP reported that a generous villager has offered to fund the replacement of the fences on the field. The committee were delighted and instructed LP to follow this up.

ACTION: LP to contact hirer willing to replace fences.

Latches

ACTION: DC to buy some latches

4. Maintenance.

5. Events

Quiz

LP and SW reported that they are now *not* available on the new date, 7th Oct but the committee decided to stick to this date. The food was also discussed and when to start promoting the event. HD offered to do a poster and SW offered to contact Deb Byrne (food).

ACTIONS:

SW to talk to Debs Byrne about catering.

HD to create poster and event on FB

JH to tell people to "save the date" in Network

6. Facebook/ Network. JH/HD

Save the date – Fundraising Quiz for the Playground (7th Oct)
Treasure Trail

7. AOB.

WIFI

SW reported that he has not had an update

ACTION: SW to chase WiFi co for update

User manuals

JH reported that she needs clarification on the heater and cooker in the main hall. HD suggested downloading a manual from the internet for the latter.

ACTION: JH to look up instructions online

Cricket Club Bar

DN reported that the cricket club have brought in new fridges in the corner of the Clifford Suite until the kitchen has room. DN also reported that we strictly need a business "gas-safe registered" company to remove oven in the CS and suggested AN Heating.

ACTION: DN to get a quote from AN Heating to remove the cooker in the CS kitchen

Improve the urns? RS

ACTION: Roll over to next meeting as RS was absent

Missing kettle cable in the CS kitchen

JH reported that the cable for the electric kettle in the CS kitchen is missing. DN explained that the urn is quicker if you only fill it with what you need.

8. Next meeting

12th June