

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

14th August 2023 @ 7pm in the Clifford Suite

1. Present and In Attendance.

Mike Collins (chairman), Laura Parry, Sara Coffield (secretary), Stan Wilson, David Norman (Treasurer)

Also in attendance

Jeanette Hurst, Roz Serle

2. Apologies

David Costello, Hannah Drury, Suzanne Chillman

3. Minutes from July meeting.

The Management Committee unanimously accepted the minutes.

4. Matters Arising

Business Rates

MC requested confirmation that we are getting the best rate possible.

ACTION: DN to verify BMH business rates

5. Financial Report.

DN reported that our income for July was £1600 from bookings and expenditure just £750. SCh invoiced for 50% of the work on play area - £2016.60 just before the meeting.

ACTION:

DN to pay playground invoice and invoice parents of the child who recently broke a swing

200 Club draw.

6. Alcohol Requests

7. AOB

Valuation Office Agency Form

SW took on the responsibility of filling out the Valuation Office Agency Form, but answering the questions has not been straight forward so he asked the committee during the meeting to agree with his answers.

Does the BMH own the property - no

Does the BMH rent the property - no

Why does the BMH not rent the property - under the Terms of Conveyance, the parish council owns the deeds of the village hall (DN suggested adding "Custodian Trustees since 1906")

Is the property let or sublet – no. It was confirmed that the cricket club are hirers not sub-letters.

The management committee unanimously agreed with the above answers.

8. Next meeting:

11th September in the Clifford Suite

Working Committee.

1. Present and In Attendance.

Mike Collins (chairman), Laura Parry, Sara Coffield (secretary), Stan Wilson, David Norman (Treasurer), Jeanette Hurst, Roz Serle

2. Apologies

David Costello, Hannah Drury, Suzanne Chillman

3. Minutes from July meeting.

The working committee unanimously accepted the July minutes.

4. Matters Arising.

Fences

ACTION: LP to chase getting the fences fixed

Jammed Window

DC reported prior to the meeting (by email) that the jammed window in the hall has been fixed and DN has the invoice.

Defibrillator

DC reported prior to the meeting (by email) that the defibrillator was requested and taken since the last meeting but not used. It is now back in the cabinet and available. This is the second time it has been requested.

5. Maintenance

RS did the July maintenance check and reported that the hall is looking generally clean although:

- The room behind the stage needs a tidy
- The changing rooms are really untidy with grass everywhere.
- The bin in the toilet needs emptying
- Random junk is being left behind in the Clifford Suite kitchen.
- No hot water in the ladies and mens' toilets in the main hall
- One of the strip lights in the bar doesn't come on.
- One of the gates into the playground doesn't close completely.
- Grass needs cutting.
- The Clifford Suite sills could do with a repaint.
- The projector screen in the main hall is regularly being taken down and left on the floor

It was identified that SCh was next on the agenda for the maintenance check so RS said she'd drop the forms off.

ACTIONS:

RS to email DC to see if he can do any jobs.

SCh to do August maintenance check

SC to add the projector screen in the main hall maintenance check

6. Events

Quiz Night

RS raised the topic of ticket sales: Mes Amis said they would sell them for one month only (August) but the Woolpack pub is happy to keep selling tickets throughout September; JH reported being in touch with Rode magazine who is willing to advertise events. JH also reported that it costs money to advertise in Network

but the committee agreed to invest in a half page. There is also a Facebook event and posters around the place thanks to HD.

7. Facebook/ Network. JH/HD

ACTION:

JH to insert half page advert into September's Network and Rode magazine

8. AOB.

Clifford Suite kitchen

ACTION: Cricket club to put their fridge into the Clifford Suite kitchen

Wifi

ACTION: SW to chase status of wifi

Notices JH

JH offered to replace tatty notices around the hall and Clifford Suite. The committee agreed.

ACTION: JH to replace tatty notices around the hall and Clifford Suite

9. Next meeting

11th September in the Clifford Suite