

BECKINGTON MEMORIAL HALL COMMITTEE

Minutes

11th December 2023 @ 7pm in the Clifford Suite

1. Present and In Attendance.

Mike Collins (chair), Sara Coffield (secretary), David Norman (treasurer), Laura Parry, Stan Wilson

Also in Attendance

Jeanette Hurst, Suzanne Chillman, Roz Serle, David Costello, Nicola Harding (Beckington Pre-school)

2. Apologies

3. Minutes from November meeting.

The management committee unanimously accepted the minutes.

4. Matters Arising

Pre-school

NH, manager of the pre-school, came to inform the committee about their need for a new premises as the church they're currently in has structural issues and the contract ends in January. Early Years Somerset are keen to keep the pre-school open as there can be a 2/2.5 year wait for places. Funding applications are in place to find a permanent base but Somerset Council is not in a strong financial position at the moment. A new member of staff is being recruited in the new year; approx. 16 x 2-4 year-olds need a new venue from 08.45-15.00 term time only (inset days etc same as village school).

IM, lead trustee of the pre-school contacted MC prior to the meeting and they reviewed the Clifford Suite as a possible option. Storage is needed; the pre-school are scaling back everything to just the essentials needed - range of toys, sand and water provision, books, sticks and twigs, tables and chairs etc. RS suggested outdoor storage instead of using the changing rooms which will be labour-intensive every day.

The committee agreed that they would like to help the pre-school if they can although all the bookings in the Clifford Suite during the day will have to be moved to the main hall at a loss to the BMH so costs will need to be reviewed.

ACTION: Pe-school committee to compile a concise plan and requirements to send to the BMH committee

5. Financial report.

DN reported that income and expenditure are level this month but increased expenditure is expected next month.

6. 200 Club draw.

7. Alcohol requests

Ukraine NYE party

The committee unanimously agreed to alcohol at this event.

ACTION: MC to check the hall on NY day and send DC an email to inform the hirers that no fireworks are allowed on the field.

8. AOB

Fireworks

ACTION: JH to put a post on Facebook about NOT having fireworks in the field

9. Next meeting
8th December

1. Present and In Attendance.

Mike Collins (chair), Sara Coffield (secretary), David Norman (treasurer), Laura Parry, Stan Wilson, Jeanette Hurst, Suzanne Chillman, Roz Serle, Nicola Harding (Pre-school)

2. Minutes from November meeting.

The working committee unanimously accepted the minutes.

3. Matters Arising.

Tree Inspection

The tree surgeon has pruned the urgent tree very well, and it was agreed to put the other one off for a couple of months.

ACTION: Book the tree surgeon for Feb/March.

Goalposts

The posts have been found and DC is happy to get a metal detector to find the sleeves.

ACTION: DC to get a metal detector and find the sleeves

Gift Aid / Charity Commission

DN is aiming to hand the accounts over to AA (ex accountant) before Christmas.

Updating the Ts&Cs

The committee agreed on the minimum age for bookings being 21.

ACTION: DN to update the Ts&Cs

Inventories

DN has not received the updated inventories so the website has not been updated.

ACTION: RS, JH or SW to send inventory update to DN

4. Maintenance.

MC did the maintenance report this month but nothing urgent needs doing: bag of tarmac in the changing rooms; the urn needs descaling; curtains in the Clifford Suite are tatty (JH and SCh kindly sorting this); disabled loo – toilet seat loose in the Clifford Suite.

5. Events

Christmas Carols around the Tree from 4-6pm on 22nd December.

JH reported very well advertised; HD is playing piano; The Woolpack are providing mince pies; mulled wine from The Foresters; hot choc for the children; buckets for donations.

ACTION: Volunteers needed for making drinks and collecting money

The Pantaloons (theatre) – 9th August 2024

JH reported that the Pantaloons are performing “The Merry Wives of Windsor” and organising the marketing etc themselves.

6. Facebook/ Network. JH/HD

Carols around the tree

7. AOB.

Tables needed for workshop

JH informed the committee that hirer is hosting a workshop in the Clifford Suite on 12/12 and needs 9 tables; there are usually 7 tables in the CS cupboard so the committee brought 2 more into the CS ready.

Pat-testing

Book in January SW

Heaters serviced

Book in January DN

ACTION: SC to add to January agenda

The door key codes

Need changing every 6 months DN

ACTION: SC to remind DN to change the door codes monthly

Galaxy phone left at the hall

Handed to SC for safe-keeping by SW

ACTION: JH to put a post on Facebook about the phone

8. Next meeting

8th January